

**\*\*\* Invoices and Statements will be emailed to the email address provided below.**

# BUSINESS CHARGE APPLICATION



Store Name: \_\_\_\_\_  
 Store Number: \_\_\_\_\_  
 Sales Representative: \_\_\_\_\_

**Remit Payment to:**  
 E&H Hardware Group, LLC  
 PO Box 1189  
 Wooster, OH 44691  
[ar@ehhardware.com](mailto:ar@ehhardware.com)

Receivables Phone: 330-465-0017 ext 1210

## APPLICATION INFORMATION

*All information will remain confidential.*

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Type of Business:

Retail     Property Mgmt     Contractor  
 Non-Profit     Educational     Government  
 Agriculture     Personal     Service  
 Other: \_\_\_\_\_

**\*\*\* REQUIRED \*\*\***  
**Email address:** \_\_\_\_\_

Person Making Application \_\_\_\_\_  
 Title \_\_\_\_\_

Federal ID# \_\_\_\_\_  
 or  
 Social Security # \_\_\_\_\_  
 Tax Exempt (attach copy of Sales Tax exemption letter)

OWNERSHIP:		
Name(s) of Officer(s) and Title	Complete Address, City, ST, Zip	Phone #
Name(s) of Officer(s) and Title	Complete Address, City, ST, Zip	Phone #

**\*\*Additional bank verification and business references may be requested upon review of application.\*\***

Do You Require a Purchase Order?     YES     NO

No restrictions to charge will be placed on this account unless a specific list of authorized users is provided. Any changes to the list must be submitted in writing.

I/We certify that all the information on this form is correct. I/we fully understand your credit terms agree to the proper payment in consideration of extended credit. Furthermore, I/we approve of your obtaining information from the any provided references and a credit report on my company or if not a corporation, a report on me/us personally. If you update, renew, or extend my line of credit, you may request a new report without notice.

Name (Printed): \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

*Please See Reverse Side for Terms & Conditions Of Business Charge Accounts*

**Please Do Not Write In Spaces Below--For Ace Hardware Store Use Only**

Approved     Declined    Reviewed by: \_\_\_\_\_    References Checked by: \_\_\_\_\_    Date: \_\_\_\_\_

Comments: \_\_\_\_\_

### Our Locations:

AVON LAKE	CANTON <i>Jackson Township</i>	CLEVELAND <i>Kamm's Corners</i>	DOVER
HILLIARD	MANSFIELD <i>Appleseed</i>	MIDDLEFIELD	NEW PHILADELPHIA
NORTH OLMSTED	OXFORD	ROCKY RIVER	WESTLAKE
INDEPENDENCE	CANTON <i>Plain Township</i>	DELAWARE	GARRETTSVILLE
ORRVILLE	MEDINA	SPRINGBORO <i>Moe's</i>	NEWTON FALLS
BUCYRUS	PIKETON	MILLERSBURG	



## Business Charge Application

### TERMS & CONDITIONS

We hereby apply for credit with **E&H Hardware Group LLC** and agree to the following regarding all purchases using the store Business Charge.

- 1 We will have the privilege of a 30 day business charge account, in which we will pay the full amount of all merchandise purchased within 14 days from the date of each billing statement.
- 2 The account will have a credit limit of \$500. Any other credit limit must be arranged with a representative of E&H Hardware Group's Corporate Office.
- 3 If we do not pay the full amount for all merchandise purchased within 14 days from the date of each billing statement, we agree to the following: We will incur and pay a finance charge which will be computed at a periodic rate of 1.5% per month (an annual percentage rate of 18%) on that portion of the previous balance remaining after deducting payments and credits prior to the current closing date. The minimum monthly finance charge is \$1.00.
- 4 If we do not pay on our account as agreed or exceed the credit limit, our business charge account will be temporarily suspended unless other arrangements are made with a representative of E&H Hardware Group's Corporate Office.
- 5 A representative of E&H Hardware Group's Corporate office will send us a statement each month which will show the unpaid balance for merchandise purchased including any monthly finance charge.
- 6 A representative of E&H Hardware Group's Corporate office may declare the unpaid balance to be due and payable if we default in making any required payment in full when due and we agree to pay E&H Hardware Group (or its agent) all reasonable collection expenses, attorney's fees and court costs incurred in collecting this account.
- 7 We will immediately notify A representative of E&H Hardware Group's Corporate office upon any change in our address or company ownership.
- 8 E&H Hardware Group is not responsible for fraudulent purchases made by any person listed on the Authorized Signers list. The upkeep of this list is the requirement of the house account holder and may be done at an E&H Ace Hardware store, via email or phone.

**E&H ACE Hardware**  
AUTHORIZED SIGNERS LIST

Please complete this form and return it to us as soon as possible. Print the first and last names of all persons authorized to purchase on this account.

- |          |           |
|----------|-----------|
| 1. _____ | 6. _____  |
| 2. _____ | 7. _____  |
| 3. _____ | 8. _____  |
| 4. _____ | 9. _____  |
| 5. _____ | 10. _____ |

NOTE: The persons listed above are the only ones we will allow to charge on this account. If you find it necessary to send someone who is not on this list, please email or call us in advance. Please advise your authorized signers that they may be asked to show picture ID when purchasing on your account. The cashiers do not always recognize who is an owner, officer, partner, so in order to protect your business; they will ask for ID until they can positively ID authorized purchases by sight.

To add or delete names from this list, please email [ar@ehhardware.com](mailto:ar@ehhardware.com) or call us at 330-465-0017. If changes are made by telephone, we may call back to verify that the caller was authorized to make additions or deletions to this list.

If you do not wish to limit the number of people authorized to charge, or if you are working on a purchase order system, please call to set up that system.

We also need the names and phone number of personnel at your office (local if possible) that we can contact with questions concerning your account. This person is authorized to "approve" persons to purchase one-time or one day on your account. It also allows them to add or delete purchasees for this account. Please print the names in the spaces below.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

A/P Contact: \_\_\_\_\_ Phone: \_\_\_\_\_